

STUDENT EVALUATION OF STUDENT EMPLOYMENT EXPERIENCE

STUDENT NAME:

STUDENT EMPLOYMENT SITE:

STUDENT EMPLOYEE SUPERVISOR:

Please evaluate your employment experience by using the following rating scale.

1= Poor 2= Satisfactory 3= Good 4= Excellent

- | | | | | |
|--|---|---|---|---|
| 1. How helpful were MSU Faculty/Staff? | 1 | 2 | 3 | 4 |
| 2. To what degree were your duties explained? | 1 | 2 | 3 | 4 |
| 3. To what extent did the content of this work experience meet your expectations? | 1 | 2 | 3 | 4 |
| 4. How beneficial was this work experience to your professional development? | 1 | 2 | 3 | 4 |
| 5. How would you describe the quality of this student employment experience to other students? | 1 | 2 | 3 | 4 |
| 6. What is your overall rating of this work experience? | 1 | 2 | 3 | 4 |

7. What was the most rewarding, challenging or beneficial part of this experience?

8. What would you suggest to make this experience more beneficial to other student employees?

9. I would be interested in continuing employment:

___ In this department.

___ In another department.

___ Not at all.

10. Additional comments:

Student's signature: _____ Date: _____

This information is confidential and your individual response will not be shared with the department. Please return this form to Jeanette Johnson, Student Employment Specialist, 203 Admissions Center.

DEPARTMENT/OFFICE EVALUATION OF STUDENT EMPLOYEE

STUDENT NAME:

SEMESTER:

DEPARTMENT/OFFICE:

STUDENT EMPLOYEE SUPERVISOR:

Your evaluation of your student employee provides valuable feedback for the student and the University. Please rate your student employee's performance, review the evaluation with him/her, and return to Jeanette Johnson, Student Employment Specialist 203 Admissions Center.

Using the scale provided, please evaluate the student employee in the following areas:

	1 = Poor	2 = Satisfactory	3 = Good	4 = Excellent
1. Quality of work	1	2	3	4
2. Quantity of work	1	2	3	4
3. Responsibility	1	2	3	4
4. Punctuality	1	2	3	4
5. Attitude toward work	1	2	3	4
6. Initiative	1	2	3	4
7. Flexibility	1	2	3	4
8. Appearance	1	2	3	4
9. Interpersonal skills	1	2	3	4
10. Oral communication	1	2	3	4
11. Written communication	1	2	3	4
12. Overall Rating	1	2	3	4

The student's particular strengths are:

The student could improve performance by:

Supervisor's Signature: _____ Date: _____

Student's Signature: _____ Date: _____