

UAR Number: 102.02
Title: Course Numbering
Originator: Provost and Vice President for Academic Affairs
Initial Adoption: 01/13/1992
Revision Dates: 03/01/2010
Purpose: To establish the appropriate class level for course numbers
Procedural References: Other - Advising Procedures
Scope (Who Is Covered By This UAR?): Undergraduate and Graduate Students.
Description: Course Numbers: Courses are numbered as follows:

- Below 100 Developmental Courses
- 100 - 199 Freshman Courses
- 200 - 299 Sophomore Courses
- 300 - 399 Junior Courses
- 400 - 499 Senior Courses
- 600 - 699 Graduate Courses
- 800-899 Graduate Courses (Ed.D. Program)

Courses may be taken only one level above a student's present classification.

Students in the final semester of undergraduate study who have a minimum GPA of at least 2.5 may apply to enroll concurrently in courses for graduate credit according to the following limitations:

Semester Hours of Undergraduate Credit Needed	Semester Hours of Graduate Credit Allowed
9	3
6	6
3	9

If the work for a baccalaureate degree is being completed during a summer term, the combined course load is not to exceed six semester hours. Application for permission to take graduate and special academic programs must be made prior to registration. Forms are available in the Office of Graduate Programs. Seniors taking graduate courses pay graduate fees. If for any reason requirements for the baccalaureate degree are not completed during the term in question, no further permission will be given to register for graduate courses until regular admission to graduate study has been granted.

Approved by: Wayne D. Andrews, President Date: 3/9/2010