

**UAR Number:** 100.02  
**Title:** Acceptance of Transfer Credit For Undergraduate Students  
**Originator:** Provost and Vice President for Academic Affairs  
**Initial**  
**Adoption:** 01/13/1992  
**Revision Dates:** 6/1/2009  
**Purpose:** To establish acceptability of transfer credit.  
**Procedural**  
**Reference For:** BOR Policy – Undergraduate Admissions Standards  
UAR – Academic Practice for Granting Transfer Credit  
**Scope (Who Is Covered By This UAR?):** All undergraduate students seeking transfer credit.  
**Description:** Morehead State University adheres to the criteria pertaining to transfer credit set forth by the Southern Association Commission on Colleges. In accordance with these guidelines, no contractual or consortia agreement will be entered into with an institution which is not accredited or a candidate to be accredited by a regional accrediting association to offer credit at the appropriate degree or certificate level. Any exception must be approved by the Commission on Colleges in advance of the formation of or participation in the consortium. The Commission on Colleges reserves the right to prohibit the use of its accreditation to authenticate courses or programs offered under contract.

Transfer Credit from Non-Regionally Accredited Colleges: All transfer credit from non-regionally accredited Colleges will be individually evaluated by the Dean of the College in which the student is seeking a degree. Transfer credit will be granted only when:

1. The student has completed a minimum of 12 semester hours at Morehead State University and achieved a minimum GPA of 2.0.
2. The course being transferred corresponds to one offered in the Morehead State University undergraduate catalog in effect at the time the transfer is sought;
3. The student has earned a grade of "C" or higher in the course for which transfer credit is being sought;
4. The course was taught by an instructor whose academic credentials meet the Commission on Colleges (SACS) requirements (e.g. generally, at least the masters degree in the teaching field with 18 graduate hours in the teaching field). Credit for transfer which was earned more than 10 years before transfer is sought may not be applicable to current degree or licensure requirements. For a review, see the dean of the college in which the transfer is sought.

### Transfer of Credit from Regionally Accredited Colleges:

A transfer student is eligible for unconditional admission to Morehead State University if his/her grade-point average (g.p.a.) is 2.0 or better on a 4.0 scale and if that student is in good standing at all previously attended institutions.

Courses in which you have a grade lower than "C" may not be transferred for credit in certain majors or areas of concentration. Consult your academic advisor. Transfer credit does not compute in your MSU GPA.

Students transferring into baccalaureate-degree programs with fewer than 24 semester hours of transfer credit applicable to a baccalaureate degree will be admitted, subject to the same admission criteria as that of an entering freshman.

Students should use the Kentucky Course Applicability systems (CAS) to better understand the courses that will be transferred and the courses equivalencies. CAS is a Web based multi-state decentralized advising system that makes transfer seamless from college to college in Kentucky. Using CAS, transfer students can view degree programs at participating colleges and universities, view course equivalencies and develop an academic check sheet that determines how courses fulfill requirements at MSU. Access CAS online at [www.kytransfer.org](http://www.kytransfer.org).

Morehead State University supports the Block Transfer of Academic Credit Policies as defined by the Kentucky Council on Postsecondary Education. Transfer students bringing Block course certification to the University from other Kentucky public institutions can be assured that these certifications will be honored.

Students transferring into baccalaureate degree programs with grade point averages below 2.0 on a 4.0 scale are subject to the requirements of the pre-college curriculum. If these students have PCC deficiencies, the students will be admitted on "probation" status, and their PCC deficiencies must be removed according to Morehead State University's "Application of the Pre-College Curriculum."

These are minimum requirements. Each program may require more stringent requirements.

To be admitted to the University as a transfer student from other colleges and universities, you should submit to Undergraduate Admissions in the Office of Enrollment Services: (1) a completed Undergraduate Admission and scholarship Application; (2) transcript(s) from all school(s) previously attended including high school if transferring with fewer than 24 semester hours); and (3) an application fee.

There is a process for filing an appeal for the denial of acceptance of transfer work. Please see [UAR 132](#) for these guidelines.