



# Academic Recovery Program

## Requirements for Students on Academic Probation

### Spring 2011

1. NOW – **Register** for one of the following Academic Recovery Orientation workshops by **Friday, January 14, 2011**, at [www.moreheadstate.edu/probation](http://www.moreheadstate.edu/probation). All workshops will be held in Rader Hall 112.
  - Friday, January 14, 2011 – 10:00a – 11:00a
  - Tuesday, January 18, 2011 – 5:00p – 6:00p
  - Wednesday, January 19, 2011 – 4:00p – 5:00p
  - Thursday, January 20, 2011 – 4:30p – 5:30p
  - Friday, January 21, 2011 – 3:00p – 4:00pm
2. Complete the enclosed **Probation Agreement** form and bring it with you to your Academic Recovery Orientation workshop.
3. Attend your scheduled Academic Recovery Orientation workshop. **Failure to attend one of these workshops, and/or failure to submit your “Probation Agreement” will result in your course schedule being dropped on Monday, January 24, 2011.**

#### **During the Spring 2011 semester, you MUST:**

1. Complete the **Action Plan** document online and print two copies. Take both copies of your Action Plan to your academic advisor for review during your first academic advisor meeting. After your academic advisor signs your Action Plan, turn one copy in to First Year Programs and Academic Services in 321 Allie Young no later than **Friday, February 25, 2011, at 4:30p**. Keep the second copy for your records.
2. Meet at least two times with your academic advisor and professors throughout the semester as outlined below. Your advisor will ensure you are making progress and provide guidance. Your professors will provide grade and attendance updates on your **Progress Form** during the dates outlined below. Take the **Progress Form** to your meetings for your advisor and professors to sign and make comments to document each visit. Turn in completed Progress Form to First Year Programs and Academic Services in 321 Allie Young.
  - Schedule first meeting between January 18, 2011 and February 18 – **PROGRESS FORM I – DUE FEBRUARY 25, 2011**
  - Schedule second meeting between March 14, 2011 and April 1, 2011 – **PROGRESS FORM II – DUE APRIL 8, 2011**
3. Beginning the week of January 24, 2011, you must attend a minimum of six **study/tutor hours** per week in one of the locations listed below. You must swipe your MSU EagleCard to record your arrival and departure.
  - Tutoring and Learning Center in Allie Young 220 - Hours: M-Th – 8:00a – 6:00p and F – 8:00a – 4:30p
  - Math Tutoring Lab in Lappin 108 – Hours: 8:00a – 8:00p
  - Tutoring and Learning Center @ the Library (3<sup>rd</sup> floor) – Hours: M-Th – 5:00p – 9:00p

**Office of First Year Programs and Academic Services, 321 Allie Young, (606) 783-2084 or (606) 783-5127**