

Academic Recovery Program

Requirements for Students on Academic Probation

Spring 2012

1. NOW – **Register** for one of the following Academic Recovery Orientation workshops by **January 6 2012**, at www.moreheadstate.edu/probation. All workshops will be held in Breckinridge Hall room 302.

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| • Thursday, January 12, 2012 | 4:00pm – 5:30pm | 302 Breckinridge Hall |
| • Tuesday, January 17, 2012 | 10:00am – 11:30am | 302 Breckinridge Hall |
| • Wednesday, January 18, 2012 | 10:00am – 11:30am | 302 Breckinridge Hall |
| • Thursday, January 19, 2012 | 2:00pm – 3:30pm | 302 Breckinridge Hall |
| • Friday, January 20, 2012 | 2:00pm – 3:30pm | 302 Breckinridge Hall |

2. Attend your scheduled Academic Recovery Orientation workshop. ***Failure to attend one of these workshops may result in your course schedule being dropped.***

During the spring 2012 semester, you MUST:

1. Complete the **Action Plan**. Your advisor must review and sign your Action Plan. After your academic advisor signs your Action Plan, turn in the completed form to the Office of Academic Advising and Retention, 321 Allie Young, no later **February 24, 2012**.
2. Meet **at least two times with your academic advisor and professors** throughout the semester as outlined below. Your advisor will ensure you are making progress and provide guidance. Your professors will provide grade and attendance updates on your **Progress Form** during the dates outlined below. Take the **Progress Form** to your meetings with your advisor and professors to sign and make comments to document each visit. Turn in completed Progress Forms to the Office of Academic Advising and Retention, 321 Allie Young.
 - Schedule first meeting between FEBRUARY 10, 2012 – FEBRUARY 24, 2012 – **PROGRESS FORM I – DUE February 24, 2012**
 - Schedule second meeting between MARCH 30, 2012 – APRIL 13, 2012 – **PROGRESS FORM II – DUE April 13, 2012**
3. Beginning the week of January 23, 2012, you must complete a minimum of **four (4) study hours per week** throughout the spring semester in one of the locations listed below. You must swipe your MSU EagleCard to record your arrival and departure.
 - Tutoring and Learning Center in Allie Young Hall 220; Hours: M-Th 8:00am – 6:00pm and Fri. 8:00am – 4:30pm
 - Math Tutoring Lab in Lappin Hall 108; Hours: 8:00am – 8:00pm
 - Tutoring and Learning Center in the Library; *Hours: Sun-Th 5:00pm – 9:00pm***TLC Library will have a new location on the first floor of the library in the spring 2012 semester. Service hours will be expanded. More information will be forthcoming.**
4. Attend at least **two tutoring sessions** per semester. Must be completed in TLC - Allie Young, TLC - Library, or Math Lab in Lappin Hall. The average tutoring session is one hour in length.
5. Meet at **least three times** per semester with assigned **Academic Peer Coach**. First appointment will be scheduled during the Academic Recovery Workshop. More information regarding this requirement will be shared in the Academic Recovery Workshop.

Office of Academic Advising and Retention, 321 Allie Young Hall, (606) 783-2084 or (606) 783-5127