



## Technology Account Information

### EAGLE ACCOUNT CENTER

The Eagle Account Center (EAC) is used to activate e-mail and establish your online account password or Eagle Pass. All students maintain their Eagle Pass through this application.

- Go to [my.moreheadstate.edu](http://my.moreheadstate.edu).
- Under "Trouble Logging in?" select "Activate Account."
- Enter your MSU ID, a 7-digit number preceded by a lowercase "m" (m0000000).
- Enter your temporary password (last 4 digits of your social security number, 2-digit month, 2-digit day and 4-digit year of your birthday).
- Click the "login" button.
- This will open the account initialization screen. Enter your temporary password again (last 4 digits of your social security number, 2-digit month, 2-digit day and 4-digit year of your birthday).
- Create a new password that is 8-12 characters long and contains at least one number and one letter. This will be your Eagle Pass, used for your e-mail and most online accounts.
- Enter your new password again.
- Select three security questions and corresponding answers.
- Click "login."
- You have successfully initialized your account.
- Logout of the EAC.

### ACCESSING MYMOREHEADSTATE

- Go to [my.moreheadstate.edu](http://my.moreheadstate.edu).
- Under "Login" enter your Eagle ID and Eagle Pass.



After establishing your Eagle Pass in the EAC, you should access the MyMoreheadState portal. MyMoreheadState is your one-stop location for account information, news, academic info and much more.

- Announcements, news and events
- Billing information
- Course registration and schedules
- E-mail
- Financial aid information
- GPA information
- Learning Management System
- Transcript copies
- Tweagle (MSU on Twitter)

## E-MAIL

Whether you live on or off-campus, you should regularly check your MSU e-mail account. MSU notifications pertaining to administrative processes (e.g. billing and payment information) are sent via e-mail. Instructors use e-mail to communicate course-related information and advisors rely on e-mail to communicate important information to students. You must initialize the EAC prior to gaining access to your e-mail account. To determine your MSU e-mail address, log into the EAC and your e-mail address will appear on the "My Account" tab.

Morehead State University's e-mail system offers students:

- Friendly user interface
- 10 GB e-mail storage; 25GB online storage
- Access to Microsoft applications online
- Ability to sync with mobile devices
- Calendaring service
- Ability to share documents
- Easy access through MyMoreheadState

## ONLINE ACCOUNT PASSWORD PROBLEMS

If you have forgotten your MSU online account password:

- Go to [my.moreheadstate.edu](http://my.moreheadstate.edu).
- Under "Trouble Logging in?" select "Forgotten Password?"
- Enter your Eagle ID, your 7-digit number preceded by a lowercase "m" (m0000000).
- You will be prompted to answer the security questions you established as part of your account activation.
- *If you continue to have password problems, call the Technology Service Center at 606-783-5000 for assistance.*



**Technology Service Center**  
**606-783-5000 • [tsc@moreheadstate.edu](mailto:tsc@moreheadstate.edu)**  
**[www.moreheadstate.edu/tsc](http://www.moreheadstate.edu/tsc)**

The Technology Service Center (TSC) located in Lloyd Cassity 108 is the "one-stop" walk-in location where students, faculty and staff can receive assistance with computers, phone, voicemail, cable TV and other University technology needs.

TSC offers the campus community a call-in Help Desk at 606-783-5000. This technical support line offers campus users a quick solution to questions about MSU technology.