

Internship Rating Form

Intern Name: _____ SSN or MSU ID #: _____

For the work characteristics below, please circle the appropriate rating with the following score:

1 - Strongly Disagree 2 - Disagree 3 - Unknown/Unsure 4 - Agree 5 - Strongly Agree

- | | | | | | |
|--|---|---|---|---|---|
| 1. Student learns quickly on the job - has above average ability to learn | 1 | 2 | 3 | 4 | 5 |
| 2. Student has developed good working relationship with other workers..... | 1 | 2 | 3 | 4 | 5 |
| 3. Student has "quality" of work | 1 | 2 | 3 | 4 | 5 |
| 4. Student is highly productive - high quantity of work..... | 1 | 2 | 3 | 4 | 5 |
| 5. Student was well prepared for his/her job - good college preparation | 1 | 2 | 3 | 4 | 5 |
| 6. Student attends work regularly - no unexcused absenteeism..... | 1 | 2 | 3 | 4 | 5 |
| 7. Student is punctual - arrives on job and assignments on time..... | 1 | 2 | 3 | 4 | 5 |
| 8. Student is highly enthusiastic about job..... | 1 | 2 | 3 | 4 | 5 |
| 9. Student actively seeks information/guidance from supervisor..... | 1 | 2 | 3 | 4 | 5 |
| 10. Student is mature and uses good judgement on the job | 1 | 2 | 3 | 4 | 5 |
| 11. Student is highly regarded for future employment (assuming job is available) | 1 | 2 | 3 | 4 | 5 |

What letter grade would you recommend, as student's supervisor, for his/her overall work performance? (Circle one)

A - Outstanding B - Above Average C - Average D - Below Average E - Unsatisfactory

Supervisor Name: _____ Title: _____
(Please Print) (Please Print)

Supervisor Signature: _____

Company Name, Address, Phone: _____

Intern's Work Period – Date Beginning: _____ Date Ending: _____

Intern's Average Number of Worked Hours per Week: _____

Please return this form to:

IET Department: Internship
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Morehead, KY 40351